



A G E N D A
REGULAR MEETING OF THE
WALNUT CITY COUNCIL AND THE
WALNUT HOUSING AUTHORITY
CITY COUNCIL CHAMBERS
21201 La Puente Road, Walnut, CA 91789

OCTOBER 23, 2019
7:00 P.M.

WALNUT CITY COUNCIL MEETING

CALL TO ORDER: Mayor Rodriguez

PLEDGE OF ALLEGIANCE: C/Tragarz

ROLL CALL: M/Rodriguez, MPT/Pacheco, C/Ching, C/Tragarz, C/Wu

INVOCATION – NON-DENOMINATIONAL:

In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.

PRESENTATIONS:

- **Filipino Heritage Month – Proclamation**
- **National Hispanic Heritage Month - Proclamation**

ORAL COMMUNICATIONS FOR THE CITY COUNCIL:

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Council may listen but may not act on items that are not already on the agenda.

Any person given permission to address shall advance to the podium and state their name for the record and the subject matter they wish to discuss. Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Council, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Council and Staff commit to conduct themselves at all times with civility and courtesy.

MINUTES: None scheduled.

PUBLIC HEARINGS:

1. **San Jose Hills Road Residential Project**
 1. **Tentative Tract Map 72844** – A time extension request to subdivide one (1) undeveloped parcel of land totaling 2.67 acres into twenty (20) residential lots and one (1) private street for ingress/egress onto San Jose Hills Road located at 20650 San Jose Hills Road (APN: 8712-033-001).
 2. **San Jose Hills Road Residential Development Agreement (DA) for the project at 20650 San Hills Road** – A request for approval of a DA pursuant to Walnut Municipal Code Chapter 6.112 and California Government Code Sections 65864 et seq. in connection with the development of a residential project consisting of

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit public input on this item;
4. City Council Discussion;
5. Close the Public Hearing;
6. Adopt Resolution No. 19-63, “A Resolution of the City Council of the City of Walnut, County of Los Angeles, California, Approving a twelve (12) – month time extension for TTM 72844, subject to the previously approved Conditions of Approval (COA) contained in PC Resolution No. 16-07; and
7. Waive further reading and introduce Ordinance No. 19-09, “An Ordinance of the City Council of the City of Walnut, County of Los Angeles, California, Approving a Development Agreement for the project located at 20650 San Jose Hills Road (APN: 8720-033-001)”, and agendize for adoption at the regularly scheduled City Council meeting of November 13, 2019.

ORDINANCES:

2. **Ordinance No. 19-10 – Zoning Code Amendment (ZCA) 2019-01 to Walnut Municipal Code (WMC) Title 6, Section 6.80 (Procedures Generally)**

Recommendation: That the City Council introduce by title only and waive further reading, draft Ordinance No. 19-10, “An Ordinance of the City Council of the City of Walnut, County of Los Angeles, California, Amending WMC, Title 6, Section 6.80 (Procedures Generally);” and agendize for adoption at the regularly scheduled City Council meeting of November 13, 2019.

COUNCIL CONSENT CALENDAR:

The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by a Councilmember for further consideration or explanation.

There will be no dialogue/debate unless a Council Member requests otherwise on the following matters:

3. **[Resolution No. 19-64 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \\$766,923.62, Demand No. 159332 through No. 159422, Both Inclusive](#)**

Recommendation: That the City Council adopt Resolution No. 19-64.

4. **[Resolution No. 19-65 – Approving the Fund Exchange Agreement of METRO Proposition A Local Return Funds Between the City of Walnut and the City of Hawaiian Gardens](#)**

Recommendation: That the City Council:

1. Adopt Resolution No. 19-65 Approving A Fund Exchange Agreement between the City of Walnut and the City of Hawaiian Gardens for Proposition A Local Return Fund Exchange;
2. Authorize the City Manager to sign the agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize the exchange of \$101,000 of restricted Proposition A Local Return Funds of \$75,750 in unrestricted funds from Hawaiian Gardens.

5. **[Professional Services – Award for a contract to Veronica Tam and Associates Inc. in order to prepare the City of Walnut’s 2021-2029 Housing Element Update](#)**

Recommendation: That the City Council:

1. Award a contract to Veronica Tam and Associates, Inc. in order to provide professional services in preparing a 2021-2029 Housing Element Update, in the amount of \$123,127;
2. Approve said contract for approximately two (2) years beginning October 24, 2019 and expiring on October 24, 2021;
3. Reject all other proposals;

4. Authorize the City Manager to execute and administer a Professional Services Agreement in substantially the form attached (Attachment 1), and in such final form as approved by the City Attorney; and
5. Appropriate \$135,440 from the General Fund for the overall project;
6. Authorize Staff to issue a Purchase Order to Veronica Tam and Associates, Inc. in the amount of \$123,127; and
7. Authorize Staff to issue change orders, not to exceed the contingency amount of \$12,313 (10% of the contract award amount) to Veronica Tam and Associates, Inc.

6. **Update on Coyote Control Management**

Recommendation: That the City Council receive and file this update.

7. **Approval of a Three-Year Contract with Sparkling Cleaning Services for Citywide Janitorial Services (New Contractor)**

Recommendation: That the City Council:

1. Approve a three-year contract with Sparkling Cleaning Services for janitorial services in City buildings and park restrooms;
2. Authorize the City Manager to sign the agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize staff to issue a purchase order to Sparkling Cleaning Services for \$116,608 for eight months of service in FY 2019/2020.

8. **Proposed End-of-Year Closure of City Facilities from December 24, 2019 through January 1, 2020.**

Recommendation: It is recommended that the City Council authorize the closure of City facilities for the holiday period beginning Tuesday, December 24, 2019 through Wednesday, January 1, 2020.

9. **Cancellation of City Council/WHA Meetings for Holidays**

Recommendation: That the City Council approve the cancellation of the following meetings, November 27, 2019 and December 25, 2019.

SUCCESSOR AGENCY CONSENT CALENDAR: None scheduled.

COUNCIL DISCUSSION/TRANSACTION ITEMS: None scheduled.

ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):

- A. Councilmembers' report on meetings attended at the expense of the local agency
- B. Individual Members' comments and updates

COUNCIL LATE BUSINESS: No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Council Members that an emergency exists.

RECESS CITY COUNCIL TO THE WALNUT HOUSING AUTHORITY MEETING

WALNUT HOUSING AUTHORITY MEETING

CALL TO ORDER: Authority Chair Rodriguez

ORAL COMMUNICATIONS FOR HOUSING AUTHORITY:

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Authority may listen but may not act on items that are not already on the agenda.

Any person given permission to address shall advance to the podium and state their name for the record and the subject matter they wish to discuss. Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Authority, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Authority and Staff commit to conduct themselves at all times with civility and courtesy.

AUTHORITY PUBLIC HEARINGS: None scheduled.

AUTHORITY CONSENT CALENDAR: The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by an Authority Member for further consideration or explanation.

There will be no dialogue/debate unless an Authority Member requests otherwise on the following matters:

10. [Resolution No. 19-11 WHA - A Resolution of the Walnut Housing Authority Allowing Certain Claims and Demands in the Amount of \\$22,783.02 Demand No. 100382 through No. 100382, Both Inclusive](#)

Recommendation: That the Authority adopt Resolution No. 19-11 WHA.

AUTHORITY DISCUSSION/TRANSACTION ITEMS: None scheduled.

AUTHORITY LATE BUSINESS: No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Authority Members that an emergency exists.

AUTHORITY ADJOURNS TO CITY COUNCIL MEETING

CLOSED SESSION:

- A. **CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 potential case

RECONVENE COUNCIL MEETING AND ANNOUNCE CLOSED SESSION ACTION

No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the City Council that an emergency situation exists.

ADJOURNMENT: The next regular meeting of the City Council is scheduled on Wednesday, November 13, 2019, at 7:00 p.m., in the Council Chambers, 21201 La Puente Road, Walnut, California.

NOTIFICATIONS:

AMERICANS WITH DISABILITIES: It is the intention of the City of Walnut to comply with the Americans with Disabilities Act (ADA) in all respects. If as an attendee or a participant at this meeting and you need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (909) 348-0710 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

AGENDA POSTING: The agenda for this meeting was posted in the following listed sites before the close of business at 6:00 p.m. on the Thursday preceding the meeting:

1. Walnut City Hall 21201 La Puente Road, Walnut, CA
2. United States Post Office, 280 S. Lemon Avenue, Walnut, CA
3. Public Library, Walnut Branch, 21155 La Puente Road, Walnut, CA
4. Walnut Senior Center, 21215 La Puente Road, Walnut, CA
5. Internet: www.cityofwalnut.org/agendas (staff reports included)

The Agenda and all related reports are also available for inspection at City Hall at 21201 La Puente Road on the Monday prior to each meeting. In compliance with Government Code section 54957.5, any writings distributed within 72 hours of the meeting will be made available to the public at the time it is distributed to the City Council.

LIVE BROADCASTS OF CITY COUNCIL MEETINGS ON WCTV: City Council meetings air live the second and fourth Wednesdays of each month at 7:00 p.m. on Channel 3 (Charter Subscribers) and Channel 21 (Verizon Subscribers).

WCTV CHANNEL 3 REBROADCAST: City Council meetings re-air at 7:00 a.m., 2:00 p.m., 7:00 p.m., and 10:00 p.m. for a week following the live meeting on Channel 3 (Charter Subscribers) and Channel 21 (Verizon Subscribers).

This meeting is being broadcast live and recorded for rebroadcast on Charter Channel 3 and Verizon Channel 21. By remaining in the City Council Chambers, you are giving your permission to be videotaped.

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